

# LLC Startup Checklist

*Protect Yourself • Build Power • Own Your Business*

## Step-by-Step: Start Your LLC

- Pick Your Name: Check your state's Secretary of State website to make sure it's available.
- Registered Agent: Required in every state — can be you or a service.
- File Articles of Organization: Varies by state, fees usually \$50–\$300.
- Get Your EIN: Free at [irs.gov/ein](https://irs.gov/ein).
- Write an Operating Agreement: Required in some states, recommended in all.
- Annual Report or Renewal: Most states require yearly filings and fees.

## Pro Tips

- Keep personal and business money separate.
- Use a PO Box if you want privacy.
- Use smart naming: Holdings, Group, Solutions, etc.

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